

**Minutes of the Ordinary Meeting of Pontardawe Town Council held on Monday 14<sup>th</sup> October  
2013,  
at Trebanos Hall, Swansea Road, Pontardawe commencing at 6.45pm**

**9289. Present** Councillors Sue Northcott (presiding), D Harris, D B Thomas, Mrs E Puzey (Councillor Puzey left the meeting at 8.00pm), Mrs J Bowen, A Nicholson, V Hotten, B Williams, Ms R Lewis.

**Apologies:** Councillor M James, H Pickrell, G Davies, Mrs L Purcell, M Thomas and P Williams

**9290. Disclosure of Personal and Pecuniary interests:**

Councillors R Lewis declared an interest in planning and Councillors Jean Bowen, Andrew Nicholson, Sue Northcott and Vince Hotten declared an interest in the Pontardawe and District Youth Facility.

**Resolved** this be noted.

**9291. Minutes of the Ordinary Meeting held on the 9<sup>th</sup> September 2013:**

**Resolved** that the minutes of the Ordinary Meeting held on 9<sup>th</sup> September 2013, having been read and confirmed as a true record, be accepted by Council with the following amendment: Minute number 9281: Councillor Nicholson provided an overview of the Householder Permitted development Rights in Wales at the September meeting; however it was suggested that each Councillor also review the information individually.

**9292. Presentation by Groundworks re Improvements to Trebanos Park:** Both Cara Davies and Geoff from 'Groundworks' attended the meeting. They explained that the cost of the original boulder project exceeded the grant quite substantially and therefore they had been attempting to obtain match funding to continue the project. They had however as yet been unsuccessful.

A number of the Town Councillors were concerned that the momentum for the project was being lost, as during previous meetings it had been stated that the project would be completed during the 2013 School Summer holidays; however no action had yet been taken at the site.

Cara and Geoff admitted that the project was behind schedule but confirmed that they were able to amend the plans to reduce the cost to within the £30,000 budget for the grant already available. They also confirmed that the CoRE funding grant was available through to 2014 and therefore there was no issue with exceeding any grant funding timescales.

It was stated that the revised plans would include the revised disabled access together with rubber matting safety surfacing rather than tree bark as originally requested, and would be available for Councils review in the next few weeks.

It was confirmed that the Clerk would be kept up to date with developments and that there was no issue with completing the project during the Winter months.

Council thanked both Cara and Geoff for attending the meeting and for the work they were undertaking to complete the project.

**Resolved** to be noted.

**9293. Presentation by Trebanos Rugby Football Club:** Council was addressed by the Chair of Trebanos Rugby Club. He explained that the club was expanding rapidly and that they hoped to be engaging with the local Community far more in the future.

Council was advised that the Rugby club building was in the process of being repurchased by the club and that apart from Match days they were opening the club car park to the people of Trebanos to provide some much needed additional parking facilities.

The Chairman did however state that the club was finding difficulties with the limited facilities during this growth period and was looking for help from the Town Council to provide the additional facilities need to allow the expansion envisaged.

Council was advised that the club owned as portion of land adjacent to the rugby field that they would like to refurbish however at present there was a significant problem with Japanese knotweed on the land.

The Chairman was looking for any help that the Town Council could offer to assist the club in achieving its goals.

**Resolved** that a Development Committee would be set up to look into what help can be offered, once the club provided specific plans and costs for the action they wish to take.

**9294. Matters raised by members of the public:** None

**Resolved** to be noted.

**9295. Police Matters:** The Clerk provided the following information:

Trebanos:

The PACT priorities remained speeding on Swansea Road and a request had been made for a police speed unit to be deployed after 8.00pm.

The total number of crimes for August were four (One Burglary, One vehicle crime, one other theft and one drugs) and the next PACT meeting was due to be held on the 17<sup>th</sup> October 2013 at 6.30pm at Trebanos Hall.

Councillor Lewis stated that an initiative was required to advise residents in the area of the crimes committed to enable community vigilance. This would be discussed in the next PACT meeting.

Pontardawe:

The PCSO's for Pontardawe were now Carys Pudner and Holly Probert.

The PACT priorities remained, speeding outside Llanguick School, Anti- Social Behaviour at Pontardawe Recreation Ground and at Parc Chwarae Teg.

The instances of traffic traveling the wrong way on Grove Road however had decreased.

The total number of crimes for August were Fifty Four (3 Burglary, 22 Anti Social Behaviour, 3 vehicle crime, 6 violent crime, 4 public disorder, 3 shoplifting, 9 criminal damage 2 other theft and 2 drugs) and the next PACT meeting was due to be held at 'The Cross' community centre on the 17<sup>th</sup> October 2013 at 6.30pm.

Councillors Nicholson and Northcott confirmed that they would be unable to attend the next PACT meeting and requested attendance by another Councillor.

**Resolved** to be noted.

**9296. Pontardawe & District Youth Facility:** Council was advised that the Pontardawe and District Youth Facility was currently being well used. The groups were as follows:

- Engage (Young people at risk of becoming 'Not in Education, Employment or training') Utilised the facility 9.00am to 3.30pm Monday to Friday during School terms. They provided income of £200 per week plus 50% of utility costs.
- X Roads (Young carers) Youth club which utilised the facility on Tuesday and Thursday evenings during school terms.
- The General Youth Club that was currently held on Friday evenings, all year and which was in the process of recruiting additional volunteers to reopen on Monday and Wednesday evenings.
- Route 16 (the organisation that assisted young people leaving local authority care) who utilised the facility on an ad hoc basis.
- Council was also advised that 'Little Steps' the adjacent child care facility provided additional income for utilising the car part as a 'pick up and drop off' point for parents.
- The amount of financial assistance provided by the Town Council in the 2013/14 Fiscal year was £2500, with £7500 from the budget still unclaimed.

The Trustees wished to thank the Town Council for their continued support and hoped that this would be forthcoming for future years

**Resolved** to be noted.

**9297. Abandoned property off Brecon Road, Pontardawe:** The Clerk confirmed that she had been contacted by Environmental Health and Planning at Neath Port Talbot Council. Unfortunately as the problem was with an abandoned development and not a property in a ruinous and dilapidated state, Environmental Health were not able to take action. As the development also had planning permission, the planning department were restricted in the action they could take. They had however stated that they would issue a 'section 215' notice on the developers to request the site be visually improved, and confirmed that any injuries incurred were the liability of the developers.

**Resolved** to be noted.

**9298. Town Council Web Site:** The Clerk confirmed that the Town Council's web site provided all the facilities required by the Welsh Assembly Government 2011 Order and also the main information provided by other Town and Community Councils. She did however state that an 'Analytics code' to monitor usage had been installed at the site but that data would not be usable for a number of months.

**Resolved** to be noted.

**9299. Out of School activities brochure:** Council was advised that Ystalyfera Community Council were very keen to be involved with an 'Out of School' activities brochure for 2014, but that as yet she had not received a response from GCG or Cilybebyll.

**Resolved** that the Clerk will set up a meeting of Councillors to organise the brochure once a response has been received from each of the Councils.

**9300. Graffiti Project:** The Clerk confirmed that the grant for £5000 from the Mynydd y Betws Community Fund had been awarded and that the project to repaint the underpass in Pontardawe was to be project managed by the Pontardawe Art Centre.

**Resolved** to be noted.

**9301. Dog Fouling Initiatives:** The Clerk confirmed that a request had been placed with Neath Port Talbot Council to place additional dog waste bins at the junction of the canal with Holly Street in Pontardawe and also outside ARCH Hall at Rhyd y Fro. She had also requested a list of the current dog waste bins in the area as these were not currently shown on the County Boroughs web site.

**Resolved** that the Clerk will keep Council up to date with developments.

**9302. 'Tree of Light':** Council was advised that the Glantawe Lions had thanked the Council for their grant and had confirmed that as far as they were aware the 'Tree of Light' would be placed outside the Art Centre as it had in previous years.

**Resolved** to be noted.

**9303. Cilybebyll Community Council:** The Clerk confirmed that the Community Council were now utilising the Town Council's photocopying facilities at a charge of 4p per copy (supplying their own paper)

**Resolved** to be noted.

**9304. Householder permitted development rights:** The Clerk confirmed that the link had already been forwarded to Councillors.

**Resolved** that Council Members would familiarise themselves with the regulations.

**9305. Planning:** Planning meeting 30<sup>th</sup> September 2013.

**P2013/0764** Mr & Mrs Wolley, 1 Uplands Road, Pontardawe, Swansea, SA8 4AH.

Site Location: 18 Uplands Road, Pontardawe, Swansea, SA8 4AH.

Proposed Development: Single Storey rear conservatory extension.

**Resolved:** No Objection provided there is neighbourhood notification.

**P2013/0357** The Parochial Council Parish of Llangiwig, The Vicarage, St Peters Place, Pontardawe SA8 4AZ.

Site Location: Oak Cottage, High Street, Pontardawe, Swansea SA8 4JN.

Proposed Development: Reinstatement of front porch and installation of new conservation roof light on the northern elevation (Application for listed buildings consent) (Amended and additional plans received 30.8.13)

Councillor Sue Northcott expressed an interest.

**Resolved** No Objection.

**P2013/0805** John Francis (Wales) Ltd, c/o Agent.

Site Location: 9 High Street, Pontardawe, Swansea SA8 4HU.

Proposed Development: Change from Local Authority office (Sui generis) to estate agent (class A2)

**Resolved** No objection.

**P2012/1086** Mr Michael Conniff, MJCB Developments, 30 Ynysmeudwy Road, Ynysmeudwy, Pontardawe SA8 4QD.

Site Location: Land between 22 and 30 Ynysmeudwy Road, Ynysmeudwy, Pontardawe SA8 4QD.

Proposed Development: Three detached dwellings.

**Resolved** Council objects to this development due to environmental and ecological sustainability (impact on mature trees), together with the risk of land instability given slippage further down the road.

**P2013/0673** CPR Distribution, York Chambers, York Street, Swansea, SA1 3LZ.

Site Location: Plot adjacent to 35 New Road, Ynysmeudwy, Pontardawe, SA8 4PJ

Proposed Development: One detached dwelling.

**Resolved** Council objects to this development due to environmental and ecological sustainability. (Impact on mature trees)

Reviewed at the Ordinary Meeting 14<sup>th</sup> October 2013

**P2013/0873** Mrs Gilda Owen, Lloyds Pharmacy Limited, Sapphire Court, Walsgrave Triangle, Coventry, CV2 2TX.

Site location: 62 Herbert Street, Pontardawe, Swansea, SA8 4ED.

Proposed Development: 1 no internally illuminated fascia sign and projecting sign on front elevation and 1 no internally illuminated fascia sing on side elevation.

**Resolved** No Objection.

**9306. Policy and Resource Committee 16<sup>th</sup> September 2013:**

The committee was to discuss the following:

1. The Appointment of Community Youth Representatives in accordance with section 120 of the Local Government Wales measure 2011.

The Committee discussed the appointment of Community Youth representatives and recommended that the Town Council look to appoint two representatives.

It was further recommended that the Youth Representatives for Pontardawe Town Council live within three miles of the Town Councils boundaries, and that the appointment be for terms of one year from the 1<sup>st</sup> January each year. The first appointment should be from 1<sup>st</sup> January 2014.

The Committee recommended that notice be given to the following organisations:

- Ysgol Gyfun Ystalyfera
- Cwmtawe Community School
- St Josephs
- Bishop Vaughan School
- Bryn Tawe School
- Neath College
- Gorseinon College
- Pontardawe Chamber of Trade
- Pontardawe Youth Club
- Community Magazine.

It was also recommended that interested young people aged between 15 years and 26 years, be invited to apply for the position in writing and that in the first instance applications should be shortlisted by the Policy and Resources committee. The shortlist should be for up to four candidates who would be invited to address Full Council. Full Council would then be asked to vote for the final two candidates.

The Committee recommended that the above process be adopted and carried out.

## 2. Carmarthen Local Development Plan.

The Committee briefly discussed the Revised Delivery Agreement and the Consultation on Supplementary Planning Guidance Documents that was to run until the 11<sup>th</sup> October 2013. They had no further comments.

The Committee recommends that the position was noted.

## 3. Swansea Local Development Plan.

The Committee briefly discussed that the Public consultation was to run until the 31<sup>st</sup> October 2013 and was provided with an overview of the Plan. They had no further comments.

The Committee recommended that the position was noted.

## 4. Neath Port Talbot Local Development Plan.

The Committee discussed this plan in more detail. They noted the different strategies employed between the 'Valley Communities' and the 'Coastal Corridor' and discussed the effects on the Pontardawe Area of these different strategies, given that the strategies favoured inward investment to create employment on the costal corridor but not in the valleys.

They also discussed the flood plan, transport, housing and other employment opportunities.

The Committee was disappointed in the lack of firm proposals to revitalise the economy in the Pontardawe area and the complete lack of a transport plan to provide valley residents access to employment opportunities on the costal corridor.

The committee also commented on the plans to increase the number of residential dwellings in Rhyd y Fro when this area had very little access to effective public transport.

The Clerk confirmed that as the committee had plenary powers, the observations had already been submitted to Neath Port Talbot Council.

In the Ordinary meeting it was also stated that the County Borough should be made aware that any additional housing in Rhyd y Fro would require substantial additional sewerage and drainage provision.

**Resolved** that the Committees recommendations will be ratified and that Neath Port Talbot County Borough Council also be made aware of the Town Council's additional concerns over the limitations of the sewerage capacities in Rhyd y Fro.

**9307. Personnel Committee held on the 23<sup>rd</sup> September 2013:** Council agreed to suspend standing orders so that Personnel matters could be discussed at the end of the meeting. They also wished members of the public and the press excluded for discussions on Personnel matters.

**Resolved** that Members of the Public and the Press be excluded while Personnel matters were discussed, and that these matters were discussed at the end of the meeting.

**9308. Finance Committee held on the 23<sup>rd</sup> September 2013:**

1. The Committee recommend on the awarding of outstanding grant applications:

The committee was advised that from the original budget for general grants of £6000, £5200 had been allocated however the Chamber of Commerce were to return the cheque for £3000 as due to the lack of funding from Neath Port Talbot Council they were having to review the festivals. They had however stated that they hoped to reinstate some of the Ponty festivals from 2014.

The Committee therefore had £3800 of funds available for allocation.

The requests under review were as follows:

- **Pontardawe Football Club:** The committee had been provided with a request for £300 - £400 from the Pontardawe Football club as they had been the victims of vandalism, which although they would be able to address in time, had put in doubt their abilities to compete in the league.

The Committee recommended that £300 be granted on a one off basis to assist with emergency replacements.

- **Cwmtawe District Youth Band:** A request for grant funding to support a third party funding bid to Mynydd y Betws Wind Farm Community Fund. The organisation was in the process of raising £5800 to obtain instruments.

The Committee recommended that £200 be granted to the organisation.

- **Western Beacons Mountain Search and Rescue team:** The organisation was attempting to raise funds towards a new control vehicle which would cost up to £65,000. Over £35,000 had already been raised and they were therefore approaching all of the local councils in their cover area to request financial help.

The Committee felt that the work carried out by the Search and Rescue team was exceptionally important in the South Wales area, operating as an 'emergency response' for all the residents of the area and therefore as there were sufficient funds available from the budget they recommended a grant of £1000 on a one off basis to support the purchase of this new vehicle.

The grants given are in the interest of, and will bring direct benefit to, this area or any part of it, or all, or some of its inhabitants.

The committee also felt that the balance of the fund available from the grant budget should be carried forward to the next financial year (£2300)

2. **This Committee recommended on the budget and precept for 2014/15:** The Clerk produced a breakdown of expenditure for the current financial year (Appendix 1) which included actual expenditure for first half year and projected expenditure for second half year. This was discussed fully and a number of pertinent questions posed.

The proposed budget for 2014/15 based on the expenditure for the current year was set out (Appendix 2). This was again thoroughly discussed. The Clerk explained the basis of the budget was to ensure that there were sufficient funds available to support Councils current obligations, to maintain a reasonable general reserve and to continue to support small specific reserves for park and hall improvements.

The Clerk confirmed that the expected rate of inflation was approximately 2.7% (5.2% for energy costs) and these together with any pay increases had been factored into the calculations. She was however happy to report that as there had been the one off expense of the elections in 2012/13 and £3000 of the Youth Facility budget was still available these had covered the projected increases and therefore there would on this occasion not be the need for a raise in the precept.

The Committee recommended that the precept remain at £158,000 for 2014/15.

**Resolved** that the decision be ratified, and the Clerk be thanked for ensuring Council remained within budget.

**9309. Clerks Report – Credit Union:** Council was advised that although the Credit Union did operate a Corporate Account. The Town Councils lack of electronic banking facilities, the difficulties in moving funds between different organisations and the lack of a full Credit Union point for both paying in and withdrawing funds in Pontardawe made the holding of the Mayors allowance or the grants budgeted fund impractical.

**Resolved** to be noted.

**9310. Accounts Schedule 292:**

**Resolved** to accept the schedule totaling £9771.65.

**9311. County Borough Council/ Community Council Liaison meeting:** Councillor Northcott explained that she had been unable to attend. Councillor Williams explained that an invitation had not been forwarded to him.

**Resolved** that the Clerk ensure that contact details for all representatives were held by Neath Port Talbot Council.

**9312. Email received from Neath Port Talbot Council re restrictions in the Christmas decorations provided by the County Borough for 2013:**

The Clerk read an email received from the County Borough stating that they would for 2013 be restricting the provision of Christmas Lights in Pontardawe in order to produce cost savings of £1041. The email had further stated that the County Borough was in contact with the Chamber of Commerce in order to determine if the traders in Pontardawe were able to contribute financially to limit the reduction in the Provision. The email also stated that the provision for Christmas 2014 was to be further restricted and that a meeting should be held in the new year between the Town Council, County Borough and Chamber of Trade to determine what action could be taken to maintain the provision.

The Town Council was concerned once that once again they had not been informed of the changes in the provision and that initial negotiations excluded the Town Council altogether. They were also concerned that this email had not been followed with an update stating that the 2013 decorations were now not be limited, but that instead the information had been given directly to the local press.

**Resolved** that a Development meeting be arranged in January 2014 to discuss Christmas decorations for 2014.

**9313. Letter from Mr G Davies re derelict Chapels in Pontardawe:** Council was read a copy letter from Mr G Davies former Town Council Mayor to Neath Port Talbot Council requesting that if Grant funds were available they look to either the refurbishment or demolition of two decommissioned chapels in Pontardawe.

**Resolved** that the Town Council write to the County Borough supporting Mr Davies request in this matter.

**9314. Letter from Pontardawe Chamber of Commerce:** The Clerk read a letter received from the Chamber of Commerce stating that they would not be utilising the grant of £3000 as they were unable to hold the Pontardawe Festivals. They thanked the Town Council for their support and stated that they hoped to reinstate some of the festivals from 2014.

**Resolved** to be noted.

**9315. Public Service Workforce consultation document** – Councillor Nicholson provided an overview of the document. He explained that he had personal experience with the subject matter and the guidance was to protect and maintain the benefits of public service employees in the future. Although it was unlikely that the Town Council would be transferring staff, he stated that the stance of the Welsh Assembly Government should be supported in this matter.

**Resolved** that the Town Council support and endorse the measures.

**9316. Letter re proposed Wind Turbines at March Hywel:** Council was provided with a letter that requested the Town Council oppose the application.

**Resolved** that as the application was for Wind Turbines outside of the Town Councils boundaries they will not be in a position to comment.

**9317. Email from Neath Port Talbot Council re the fountain and sun dial at ‘The Cross’:** Council was provided with an update on the placement of the fountain and sun dial at the Cross.

**Resolved** to be noted.

**9318. Letter from Neath Port Talbot Council re a Request for a Pedestrian crossing at Tawe Terrace:** The Clerk explained that Neath Port Talbot Council had reviewed the previous Pedestrian crossing Survey and had stated that a substantial increase in pedestrian traffic would be needed before the threshold for a crossing was achieved and therefore the given the difficult financial climate they could not justify another survey.

**Resolved** that the position is noted but that a letter is sent to the County Borough expressing the Town Councils disappointment.

**9319. Letter from Neath Port Talbot Council re Council Enforcement Officers:** Council was advised that although the head of ‘Streetcare Services’ was happy to support enforcement officers multi-tasking, the Head of Engineering felt that there were already high demands on the officers and therefore there was no scope for additional tasks to be undertaken.

**Resolved** to be noted.

**9320. Mid and West Wales Fire and Rescue Authority objectives:** Councillor Nicholson provided Council with an overview. He stated that there was a great deal of focus on Fire prevention and education but little hard data on the impact on the service of revised shift patterns. The Clerk confirmed that the Head of the Service was due to attend the Town Councils November Meeting.

**Resolved** that the Clerk request the Head of the Mid and West Wales Fire and Rescue Authority provide some data on the impact on the service of the new shift patterns in his presentation in November.

**9321. Trebanos Rugby Club:** A letter was received requesting permission to site a steel container adjacent to the Tea Stall on the spectator area at Trebanos Rugby Field.

**Resolved** that authority be given to site the container however that it will be the responsibility of the Rugby Club to ensure that the container remains in good condition, that it is adequately insured and that the proper permissions are obtained from Neath Port Talbot Council.

**9322. Personnel Meeting 23<sup>rd</sup> September 2013:** The Committee reviewed the format of the older contracts of Employment (Cleaners in charge and Grounds man). They compared the current ACAS model written statement with the original contracts and determined that the contracts had all the appropriate details required. They did however note that the original contracts did not state if employees were expected to work in alternative places, other than their normal place of work. The Committee suggested that as the Cleaners in Charge and grounds man had for many years been only expected to attend to their own areas, there would be no expectation for them to work at other locations in the Town Council area.

It was also determined that there was an inconsistency in the sickness benefit between the Clerk and other employees due to the age of the original Cleaner in charge and grounds man's contracts. Due to the current climate of austerity the Clerk suggested that she align with the other employees in this matter to ensure consistency.

The Committee also agreed that the most up to date ACAS model written statement would be used for new employees (except the Clerk who had a specific model contract issued by the Society of Local Council Clerks). It was however recommended that flexibility be written into the contract of any new employee by stating that new employees would on occasions be required to work at alternative sites within the Pontardawe Town Council area.

The Clerk confirmed that overtime was currently paid to only the Grounds man. Currently the rate was as follows: standard rate for any additional hours worked over 37 hours from Monday to Friday with time and one half for Saturday and Double time for Sunday.

The grounds man currently had agreed overtime for Saturday and Sunday of one hour for each day to check Parks for dangers and to attend to litter but due to pressure of work he was currently working on average five additional hours each week.

The Clerk confirmed that cleaning and maintenance of the Youth Facility formed a substantial proportion of these additional hours especially on weekends.

It was agreed that the process for monitoring overtime now required a more formalised format, but that it was important that flexibility be an integral part of the plan to ensure that emergency tasks could be undertaken without prior agreement on Weekends.

It was therefore recommended that prior agreement be obtained for any overtime from Monday to Friday and that on weekends there it would be a presumed agreement for one hour on Saturday and one hour on Sunday. Additional overtime could be undertaken on weekends to ensure that Town Council property remained in a good state of repair, but with prior agreement to be obtained where possible; however, up to two hours additional overtime could be taken without prior agreement to cover emergencies and time sensitive tasks that could not be delayed until Monday.

It was confirmed that the current arrangements for cover were adequate; however, if cover was provided by another employee of the Town Council in addition to their regular employment, remuneration for the additional tasks would be at the rate of that position, and not at their normal rate of pay. (i.e. if the grounds man covered a cleaner's position he would be paid for the work at the same rate as the cleaner, and not at the rate paid for employment as a grounds man)

The Committee also discussed and recommended on rates of pay: The Clerk provided details of the recommended National Joint Council pay increases.

The National Joint Council agreement stated the following:

'The new pay rates apply with effect from the 1<sup>st</sup> April 2013 and increases should therefore be backdated to this date. It has been agreed that Spinal Column Point 4 will be deleted from 1<sup>st</sup> October 2013. Therefore employees on SCP4 shall progress to SCP5 on the 1<sup>st</sup> October.'

The following was therefore recommended:

That Cleaners in Charge would be paid in accordance with SCP5 from the 1<sup>st</sup> October 2013 with a backdated increase based on SCP4 from the 1<sup>st</sup> April 2013. (£6.46ph from 1/10/13)

That Ground maintenance staff would remain at SCP 15 with a wage of £16215pa backdated to the 1<sup>st</sup> April 2013.

That the Clerk and Responsible Financial Officer would remain at SCP 24 with a salary of £21067pa backdated to the 1<sup>st</sup> April 2013.

The committee also wished to look at 'Living wages' with the intention of bringing the Cleaners in Charge closer to this rate of pay within 5 years. The Committee therefore recommended that a review be carried out of the usual rates of pay for cleaners in the local Unitary Authorities to determine if the rates were more in accordance with the 'living wage'.

The committee was provided with details of the Key requirements for payroll systems from the 1<sup>st</sup> April 2014.

Some of the key requirements were:

- Where an employee has more than one job, each job must be held separately on payroll, with the ability to deduct the appropriate Employee contribution rate for each job.
- From the 1/4/13 there will be two sections to the LGPS, the full section and the 50/50 section where employees can elect to pay half contributions
- From 1/4/14 non contractual overtime will be pensionable; also regardless of whether excess hours for part time staff are currently pensionable they will be from 1/4/14.
- Pensionable pay is added to the cumulative for each job in each section except for members who go on reduced contractual pay or no pay in a job due to sickness or injury and for members who go onto reduced or no pay due to Maternity or Paternity leave.
- Different banding rates will be as follows 5.5%, 5.8%, 6.5%, 6.8%, 8.5%, 9.9%, 10.5%, 11.4%, 12.5% (Rated determined on actual pay not full time equivalent pay).

It was therefore stated that overtime would be pensionable from 1/4/14

**Resolved** that the recommendations of the Personnel Committee be ratified.

**9323. Road Safety Matters:**

Councillor Lewis provided an update on the 'Double Yellow Lines' at Heol y Ffin and Pheasant Road. She also advised Council that a 'pull in' was being looked into for New Road, Trebanos.

**Resolved** to be noted.

**9324. Date and Time of Next Meeting:**

The date of the next Ordinary Meeting of Council will be Monday 11<sup>th</sup> November 2013 at Ynysmeudwy Community Hall commencing at 6.45pm.

**Signed** ..... **Dated** .....